

# NEIGHBORHOOD COMMONS COOPERATIVE

1600 N. Vine Street #G03  
Chicago IL, 60614  
312-266-1750 Office 312-266-9863 Fax

## Apartment Information:

UNIT SIZE:       1 BEDROOM       2 BEDROOM       3 BEDROOM  
MONTHLY CARRYING CHARGE \$ \_\_\_\_\_ APPLICATION FEE: \$ \_\_\_\_\_

## Applicant Information:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Phone: \_\_\_\_\_ Driver License #: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Will any children under age 18 be living with you?    **YES**    **NO**    (Circle One)

## Current Address:

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Own or Rent (Circle One)      Monthly Payment or Rent: \$ \_\_\_\_\_  
Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Move In Date: \_\_\_\_\_ Move Out Date: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

## Previous Address

Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_  
Own or Rent (Circle One)      Monthly Payment or Rent: \$ \_\_\_\_\_  
Landlord: \_\_\_\_\_ Phone: \_\_\_\_\_  
Move In Date: \_\_\_\_\_ Move Out Date: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_



## Employment Information

Current Employer: \_\_\_\_\_ Position: \_\_\_\_\_  
Manager/Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Monthly Pay: \$ \_\_\_\_\_

## Additional Income

Income Source/ Employer: \_\_\_\_\_  
Phone: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date \_\_\_\_\_  
Pay Amount: \$ \_\_\_\_\_  
Pay Frequency (circle one): Weekly Bi-Weekly Monthly Annual Other \_\_\_\_\_

## Personal References

Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

### \_\_\_\_\_ I agree to the following Statement:

I understand that the information provided might be used by Neighborhood Commons Cooperative (Landlord) to determine whether to accept this application. I authorize Neighborhood Commons Cooperative to verify all information given in this application, including past rental information, personal references and employment information provided. I authorize Neighborhood Commons Cooperative to obtain a credit and criminal background check.

### \_\_\_\_\_ I agree to the following Statement:

I understand that this application is not a rental agreement and that this application does not create any obligation on Neighborhood Commons Cooperative.

**I represent that the information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that any misrepresentation or omission of information is grounds for eviction.**

### Applicant

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Required Documents

### ALL HOUSEHOLD MEMBERS/OCCUPANTS OVER 18 YEARS OLD

#### Citizens:

- Application
- Current W-2
- Current Year Taxes
- 2 Most Recent Check Stubs
- Picture ID
- Marriage License (If Married)
- Birth Certificate
- Social Security Card
- Criminal/Credit Background Fee: \$70.00 (NON-REFUNDABLE)

#### Non-Citizens

- Application
- Current W-2
- Current Year Taxes
- 2 Most Recent Check Stubs
- Picture ID
- Marriage License (If Married)
- Birth Certificate
- Social Security Card
- Criminal/Credit Background Fee: \$70.00 (NON-REFUNDABLE)
- Green Card or Naturalization Papers
- Passports

#### All Occupants Under 18

- Social Security Card
- Birth Certificate





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1165 N. Milwaukee Ave  
Chicago, IL 60642  
773-394-8273  
[www.tmpsinc.com](http://www.tmpsinc.com)

## Disclosure of Agency

Please be advised that Tailor Made Property Services, Inc, AMO is the Managing Agent for **Neighborhood Commons Cooperative**, as such Tailor-Made Property Services, Inc., AMO as a Licensed Real Estate Broker Corporation is the Designated Agent Representing the interest of **Neighborhood Commons Cooperative**. All Sponsored licensees under Tailor Made Property Services act on behalf of the client, **Neighborhood Commons Cooperative**.

Tailor Made Property Services, Inc., AMO does not participate in Dual Agency.

In all real estate transactions, Tailor Made Property Service Inc., AMO represents the interests of our client, **Neighborhood Commons Cooperative**, with ethical care and consideration for all potential members/ tenants/residents.

I have read, understood and received a copy of this notification and am aware that Tailor Made Property Services, Inc., AMO and its Licensees are Agents representing **Neighborhood Commons Cooperative**.



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Signed

Date

